



Minutes of the Annual General Meeting held on Thursday 2nd March 2017

Present: Jo Hewitt (JH), Sue Nolan (SN), Gavin Jones (GLJ), Derek Bird (DB)

1. Minutes

The minutes of the AGM held on 2nd February 2016 were accepted as a true record.

2. Chairperson's report 2016 from Jemma Paull

2016 has been a special year in the history of Friends of Caerleon. For many years, Jeff and Sue Nolan have tirelessly given up their Sunday afternoons in service to Friends by organising the car boot sales. Due to increasing logistical issues, it was impractical to continue with the car boot sales this year and the decision was made to end this aspect of our fundraising activities. I was delighted that Jeff and Sue took up Gavin Jones' invitation to attend a commemoration of their service to the school. Jeff and Sue - we are all immensely thankful for your contribution.

I would also like to thank Derek Bird for manning the cheque book as Treasurer once again this year. I would like to particularly thank Jo Hewitt for her terrific duties as Secretary - Jo you are the glue that keeps the organisation together. Finally, thank you to Craig Jenkins, Gavin Jones, Rhian Rees and Nicky Turner for their commitment to the Friends.

With the loss of the car boot sale income, the budget in the coming year is going to be significantly smaller. Whilst this loss of income presents a challenge in 2017 which should not be understated, I am confident that we have a team of committed members in place to ensure that the work of Friends continues.

Diolch yn fawr Cyfeillion Caerllion.

3. Treasurer's Report 2016 from Derek Bird

The Friends of Caerleon Comprehensive School financial position remains healthy due to another successful year of fund raising. At the end of the reporting period, FOCC had £8,118.21 available.

Income for the year (15-16) was £11,095.12

Income during the year was around £4,500 less than the previous year. Most of the income once again came from the car boot sales run between May and October

2016. The total amount raised was £6,380, though it should be noted that additional income from the final event is yet to be reflected in the accounts.

Parents' contributions and donations also increased available funds, by almost £1,100 when taken together.

The money raised by the FOCCS providing refreshments at various events and the raffle was nearly £873 before costs, which was £300 higher than the previous year.

Easyfundraising.com brought in just over £130, but this was substantially lower than the previous year's total of £340. However, the school lottery boosted funds to the tune of nearly £1,300.

Expenditure for the year (15-16) was £12,566.94

Donations to the school this year totalled £10,709.66.

The largest part of the donations was for the rolling programme for replacing all the failing classroom projectors and other equipment, where £2671 was donated. FOCC also bought laptops and reading pens to the

value of £1,367 and supported the Activity Week in July providing materials and paying for services received, which amounted to nearly £600.

The costs associated with running the boot sales totalled £1,360. Our thanks are extended to those who provide the necessary help to run the car boot sales every year; it would have been impossible to run the car boot sales without these people and the school would not therefore have benefited from the vast majority of the aforementioned gifts.

Donations from the last boot sale are included in the totals, but not yet itemised in the income and expenditure details. This information will be added when additional information is provided to the Treasurer.

FOCC made a donation of £2,000 towards the cost of students' Link Books and paid £800 sports affiliation fees. It also made an overdue payment for link books for the previous year, hence this amount occurring twice.

The accounts are yet to be finalised as the Treasurer has been unable to obtain all necessary documents. They will be updated as necessary and final accounts will be submitted to committee members before publication.

4. Appointment of Officers

Officers for coming year were nominated and votes were cast by those in attendance.

- 4.1 Chairperson - Jemma Paull
- 4.2 Vice-Chairperson - Sue Nolan
- 4.3 Treasurer - Derek Bird
- 4.4 Secretary - Joanne Hewitt

5. Matters Arising

5.1 The issue of the loss of the car boot sale income was discussed and it was noted that the committee will need to explore other fundraising initiatives in the coming year.

6. Date of Next AGM Meeting

The provisional date for the next AGM is Thursday 1st December 2016.