



Minutes of the Annual General Meeting held on Thursday 7th December 2017

Present: Jo Hewitt (JH), Gavin Jones (GLJ), Derek Bird (DB), Jemma Paul (JMP), Clare O'Carroll (CO), Sheryl Saunders (SS), Nicky Turner (NT), Rhian Rees (RR)

1. Minutes

The minutes of the AGM held on 2nd March 2017 were accepted as a true record.

2. Matters Arising from the Minutes

There were no matters arising.

3. Chairperson's Report 2017 from Jemma Paull

This year has been a quiet year in terms of events from the Friends of Caerleon. With the loss of the car boot sales - the budget has been significantly smaller this year but we have still been able to support the important funding of essential teaching and learning funding requests - this has been due to the hard work that the friends continue to provide.

The friends continue to support school events to help raise money such as providing the refreshments at the recent school production of High School Musical and the forthcoming Christmas concert.

I would like to thank Jo Hewitt for her terrific duties as Secretary - without her the friends would not be as organised as it is! I would like to thank Derek Bird for manning the cheque book as Treasurer once again this year. Finally, thank you to Craig Jenkins, Gavin Jones, Rhian Rees and Nicky Turner for their commitment to the Friends. We have a team of committed members in place to ensure that the work of Friends continues.

Diolch yn fawr Cyfeillion Caerllion.

4. Treasurer's Report 2017 from Derek Bird

The Friends of Caerleon Comprehensive School financial position has deteriorated as a result of the loss of boot sale income, but still has a reasonably healthy balance. At the end of the reporting period, FOCC had £5,072.25 available.

Income for the year (16-17) was £3,061.48

Income during the year was around £8,000 less than the previous year because of the loss of boot sale income. Most of the income once again came from the last car boot sales run in October 2016. The total amount raised was £1,044.

Parents' contributions and donations also increased available funds, by almost £660.

The money raised by the FOCCS providing refreshments at various events and the raffle was nearly £150, which was £700 lower than the previous year.

Easyfundraising.com brought in just over £165, marginally higher than the previous year's total. However, the school lottery boosted funds to the tune of nearly £1,042.

Expenditure for the year (16-17) was £6,107.45

Donations to the school this year totalled £5944, nearly £6,000 less than the previous year.

The largest part of the donations was for the rolling programme for replacing all the

failing classroom projectors and other equipment, where £3552 was donated. FOCC also bought software and IT headphones to the value of £593 and supported the Activity Week in July providing materials that cost £35. FOCC also donated £50 to prize day. FOCC made a donation of £864 towards the old public library and paid £900 sports affiliation fees.

(Detailed accounts issued separately)

5. Appointment of an Independent Auditor

An independent auditor could not be appointed at the meeting. JH, DB and SS will contact potential candidate and report separately when appointed.

6. Appointment of Officers

Officers for coming year were nominated and votes were cast by those in attendance.

- 6.1 Chairperson - Jemma Paull
- 6.2 Vice-Chairperson - Sue Nolan
- 6.3 Treasurer - Derek Bird
- 6.4 Secretary - Joanne Hewitt

7. Matters Arising

The group welcomed two new members to the Friends of Caerleon; Clare O'Connell and Sheryl Saunders.

8. Date of Next AGM Meeting

The provisional date for the next AGM is Thursday 8th December 2018.