



## Minutes of the Meeting held on Thursday 2<sup>nd</sup> March 2017

Present: Jo Hewitt (JH), Sue Nolan (SN), Gavin Jones (GLJ), Derek Bird (DB)

1. Minutes

The previous minutes were accepted as a true record.

2. Matters Arising from Previous Minutes

There were no matters arising.

3. Treasurer's Update

3.1 DB

4. Correspondence

4.1 On 18<sup>th</sup> January a request was received from Emma Wilson, Assistant Head, for £329 to replace the projector in G4 classroom. This request was approved via an email vote and the cheque issued.

4.2 On 21<sup>st</sup> February a letter was received from the Rotary Club of Caerleon thanking the Friends for providing refreshments at the Young Musician event on 25<sup>th</sup> January, and enclosing a cheque for £100. The cheque was passed to DB during the meeting.

4.3 On 16<sup>th</sup> February a request was received from Mrs A Dunster, Head of Physics, for £159 for a replacement bulb for the Epsom projector in C2 laboratory. All present agreed – cheque to be issued by treasurer post meeting.

5. Lottery Update

5.1 The lottery numbers remain static – JH is going to use the Schoolcomms parent messaging system to send an eLeaflet to all parents.

6. Events Since Last Meeting

6.1 Refreshments at the Rotary Club of Caerleon, Young Musician event on 25<sup>th</sup> January 2017 – net profit £24.20 (passed to DB during meeting)

7. Events Before Next Meeting

N/A

8. A.O.B.

8.1 GLJ noted that Year 11 students were very happy to thank Sue and Jeff Nolan for their 20+ years of dedicated service to the school by running the car boot sales. Sue and Jeff were invited to join Year 11 for an assembly and received a small token of thanks on behalf of all staff and students, past and present.

9. Date of Next Meeting

9.1 The next meeting will be on THURSDAY 8<sup>th</sup> JUNE, 6pm in the Hanbury Arms.