



Minutes of the Meeting held on Thursday 7th December 2017

Present: Jo Hewitt (JH), Gavin Jones (GLJ), Derek Bird (DB), Jemma Paul (JMP), Clare O'Connell (CO), Sheryl Saunders (SS), Nicky Turner (NT), Rhian Rees (RR)

1. Minutes

The previous minutes were accepted as a true record.

2. Matters Arising from Previous Minutes

4.1/4.1/4.3 – cheques were issued and items ordered and received.

3. Treasurer's Update

3.1 See update as detailed in the AGM Minutes of the same date.

4. Correspondence

4.1 28th Sept 17 – request received from Gavin Jones for a replacement projector for J6 classroom – approved by email vote (£309) and cheque issued prior to this meeting.

4.2 28th Sept 17 – request received from Lisa Fowler (Head of Geography) for a replacement projector for F11 classroom – approved by email vote (£309) and cheque issued prior to this meeting.

4.3 16th Oct 17 – three requests received from the English Department (Mrs Bayliss, Mrs Owen and Mrs Brunsden) for replacement projectors for B8, B4 and B10 – approved by email vote (£927) and cheque issued prior to this meeting.

4.4 12th Oct 17 – request for our annual sponsorship of prizes for Junior and Senior Prize days – approved by all present at the meeting (£50). Cheque issued at meeting.

4.5 27th Nov 17 – email from PTA UK regarding renewal of membership on 01 Jan 2018 (£117). The purpose of the membership was discussed and it was agreed that this was primarily to benefit from the insurance cover for the car boot sales. Now that there are no car boot sales the insurance is not required. All present agreed to cancel our membership to save the cost of the premium. JH to contact PTA UK and cancel renewal.

4.6 2nd Dec 17 – email from Your School Lottery to inform that Derek Saunders had donated his winnings from the weekly draw (£18) to the FOCCS fund.

5. Lottery and Easyfundraising Update

5.1 JH has issued reminders to parents via Twitter, Facebook, the website and School Bulletin, however numbers remain static.

5.2 Income from Easyfundraising is still low and as with the lottery, no new take-up has happened.

5.3 JH to send details of schemes and .jpg images so that members can share on their personal social media with reminders that the lottery and easyfundraising are open to all parents, family and friends.

6. Events Since Last Meeting

There have been no events since the last meeting.

7. Events Before Next Meeting

7.1 13th December 2017 – Carol concert – refreshments. JH has help from Clare and Josh Danaher on the night.

8. A.O.B.

8.1 Ideas for fundraising were discussed, including a quiz night. Potentially held in the school canteen with a ticket price including food. This will be discussed further at the next meeting. JH to ask Chartwell for prices for a buffet.

9. Date of Next Meeting

9.1 The next meeting will be on THURSDAY 1st FEBRUARY 2018, 6pm in the Hanbury Arms.