

# UNIFORM POLICY

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**Reviewed:**

**Next Review: 5yrs**

This document is an Official School Policy of Caerleon Comprehensive School. This Policy was formally adopted by Caerleon Comprehensive School in September 2023.

Revision	Type	Author	Approved by
A	Adopted	LEP	Full Governors January 2023

**Annotation Key for this Document**

LEP Mrs Lucy Purcell, Headteacher

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## 1.0 Uniform and Appearance

School uniform is compulsory and Caerleon Comprehensive School expects all students to attend school dressed smartly in correct uniform at all times. By continually reinforcing our standards of uniform and appearance, we aim to prepare our students for the world of work. The way we look very much reflects the ethos and culture of the school; wearing uniform correctly, smartly and with pride reinforces the culture of high expectations in every aspect of school life.

- 1.2 The school policy reflects the Welsh Government’s view that when properly developed and appropriately implemented, a school uniform can:
- provide a sense of identity, community and cohesion within the school
  - support positive behaviour and school discipline
  - ensure pupils dress appropriately for learning activity
  - remove peer pressure to dress in particular fashions
  - enable pupils of all backgrounds to share in a common identity which embraces their particular requirements
  - help reduce inequalities between pupils and help reduce some triggers for bullying
  - benefit safeguarding and attendance policies through helping to identify truants
  - assist identification of strangers on school premises
  - support and promote the ethos of the school
- 1.3 This policy has been created to support families in ensuring that any student arrives in school with the correct uniform and wearing it smartly by outlining our high expectations. Our intention is to ensure that students look smart but not at the undue expense of families; to this end we have ensured that the cost of our uniform is affordable yet of the highest quality.  
All items are available at:  
<https://www.maceysports.co.uk/> Macey Sport  
<https://www.kidschoolkits.co.uk/> Pretty Miss  
<https://www.beamnewport.co.uk/> Beam
- 1.4 The school policy follows the Statutory Guidance on School Uniform and Appearance. The statutory guidance can be found here:  
  
<https://www.gov.wales/school-uniform-and-appearance-policy-guidance-governing-bodies>
- 1.5 Following pupil, parent, staff and governor review of our current uniform and from our careful review of “School Uniform and Appearances: Policy Guidance for Governing Bodies” our school uniform, from September 2023 is gender neutral and will comprise of grey trousers/grey tailored skirt (logo preferred)/grey tailored shorts, a pale blue shirt (or the option of a pale blue polo shirt in the summer term), a navy V neck sweater (logo preferred), a navy blue logoed blazer (optional) and our school tie (worn with the shirt only, not the polo shirt). Students should wear either grey, black or navy socks, or grey, black or navy tights with the uniform. White socks are not permitted.

- 1.6 Following consultation with students, staff and parents/carers, students have the option of wearing tailored grey shorts (most likely to be worn in the summer term but can be worn all year round). In addition, in the summer term, students may wear a plain pale blue polo shirt instead of a shirt and tie.
- 1.7 In addition to setting out exactly what the uniform is, it is important that parents/carers and students are given specific guidance on how we expect this uniform to be worn and specifically what items of clothing are not acceptable. Please see the appendix detailing unacceptable items of uniform.
- 1.8 The school requests that all stakeholders pay careful attention to our high expectations and how we can all play a part in reinforcing such high expectations with our young people to ensure that Caerleon students wear their uniform with a strong sense of pride. All students must have their shirts tucked in at all times; at the beginning and ends of lessons, staff will reinforce this with students and this is how we expect students to leave home in the morning and arrive home at the end of the day. All students must bring their sweater to school every day (except during hot weather when the headteacher will notify families that sweaters do not need to be brought to school). It is especially important that students wear their sweaters during assemblies or at other school events and gatherings, and this is why students are required to bring them every day.
- 1.9 Students can wear any colour coat but please note that hoodies and denim/leather jackets are not acceptable as coats, and students will be asked to remove them if worn. Please note that any removed items will be confiscated until the end of the day and the parent/carer emailed to notify them of this.
- 1.10 Jewellery can be worn, but must be worn discreetly to ensure that pupils are adhering to health and safety guidelines. No hoops or bars are permitted; only studs are acceptable but only in the ear/nose. Please note that all jewellery worn to school is at the pupils' own risk and should be removed for activities such as PE or wherever there is a health and safety risk.
- 1.11 Should a student go to their form period inappropriately dressed in the morning, their form tutor will send them to their Head of Year or the uniform swap shop, who will either: provide fall back uniform if we have some available; or, contact a parent/carer to bring the correct uniform to the school. The student will remain in Reset until the correct uniform can be worn.
- 1.12 We have our own uniform swap shop and therefore, should a parent wish to purchase pre-loved uniform they would be most welcome. Please contact [Ccs.swapswop@Newportschools.wales](mailto:Ccs.swapswop@Newportschools.wales) to book an appointment to see what we have available. If any families are able to donate washed pre-loved uniform to our swap shop we would be very grateful. Donations can be dropped off at main reception at any time. We also use this pre-loved uniform to support students who arrive to school in the incorrect uniform.

## 2.0 Sanctions for Incorrect Uniform

- 2.1 Should there be a very good reason why students are not equipped with the correct uniform on a given day, parents/carers should communicate this to the school and the school will determine how this is resolved. We ask parents/carers to email the uniform swap shop on [Ccs.swapshop@Newportschools.wales](mailto:Ccs.swapshop@Newportschools.wales) by 8:30am on the day of the uniform issue. Please also copy in your child's Head of Year. We will provide uniform to the student wherever possible when a parent/carer informs us there is an issue. When a parent/carer has informed us of an issue, the student will not be sent to Reset. However, when problems occur repeatedly, a meeting to discuss this will be arranged with the parent/carer and the Head of Year.

## 3.0 School Uniform

### Years 7 – 11

Grey skirt (**logo preferred**)

Grey tailored trousers (no logo required)

Grey tailored shorts (knee length - no logo required)

Grey, black or navy socks/grey or black tights

A pale blue shirt (a pale blue polo shirt can be worn in the summer term only - no logo required)

A navy V neck sweater (**logo preferred**)

The school tie (not needed with a polo shirt)

A navy blue blazer with the **school logo** (optional)

### Sixth Form

A black skirt (knee length - no logo required)

Black tailored trousers (no logo required)

Black socks/Black opaque tights

A white shirt

A black V neck sweater (no logo required)

The school sixth form tie

A black blazer (optional - no logo required)

### **PE Kit Y7-9**

A **logoed** white/black or black/white t-shirt or a plain white or plain black t-shirt (please note that the black t-shirt may be preferred by those who wear undergarments)

Black shorts, either running or cycling style (optional to purchase with or without logo) or black leggings (optional to purchase with or without logo)

A plain black quarter zip long sleeve top or a **logoed** quarter zip long sleeve top (**logo preferred**)

White sport socks (for inside)

Trainers (for inside)

A maroon rugby shirt for those who wish to play rugby

Maroon hockey/rugby socks

Studded boots (for outside games lessons on grass)

NB: students can wear black skins under clothes in cold weather

### **PE Kit Y10 and 11**

A logoed black t-shirt/plain black t-shirt

A plain black quarter zip long sleeve top or a **logoed** quarter zip sleeve top (**logo preferred**)

Black shorts, running or cycling style (optional to purchase with or without logo) or black leggings (optional to purchase with or without logo) or plain black tracksuit bottoms

### **GCSE PE candidates (Y10/11)**

PE examination candidates (those who opt for GCSE PE in Y10/Y11) will purchase their exam practical kit from our client shop at Total Teamwear (see link below). You will receive a separate communication from the PE department about kit if your child opts for GCSE PE in Year 10. Please note that we can support parents/carers with obtaining this kit if necessary.

### **Those who play for school teams:**

Team players can purchase their playing top with preferred name and number from Total Teamwear also. The team top can be worn during school PE and games lessons also instead of the usual PE kit above. You will receive separate communication from the PE department if your child is selected to play for a school team regarding the kit required. Please note we can support parents/carers with obtaining this kit if necessary.

<https://www.totalteamwearuk.com/clientshops/caerleoncomprehensive/default.htm>

## 4.0 Additional Guidance

- 4.1 Labeling Clothing - With 1,500 students at the school, it is important that families label the uniform of children. Through human error, things will occasionally be misplaced, so having a label clearly identifying the name of the student will help minimise the risk of loss. Items in particular include blazers, coats, jumpers, ties and PE Kit.
- 4.2 Trousers – The only trousers which are acceptable are tailored; our school supplier has a range of acceptable sizes and shapes available for all pupils. Therefore, denim, corduroy, chino, linen, tapered, skinny jean style, jeggings, leggings or skin tight trousers are not permitted. Please see the appendix for other examples of suitable trousers available from retailers.
- 4.3 Skirts - If a student opts to wear a skirt as part of their uniform, it must be grey and be of a tailored fit and an appropriate length. Sixth formers can choose the type of black skirt, but it must be tailored and of an appropriate length.
- 4.4 Footwear - We expect our students to wear all black sensible footwear.
- 4.5 Make-up – We do not encourage students to wear make-up to school. However, if make-up is worn, it must be subtle and discrete. Excessive, brightly-coloured or gaudy make-up is not acceptable. Students are able to wear nail polish to school, but excessively long nails are not permitted due to the health and safety risks associated with them.
- 4.6 Headgear – Hats and other headgear should not be worn indoors. They should only be worn outside to keep the head warm during the winter or to protect from the sun in the summer. Cultural headscarves should be dark in colour.
- 4.7 Hairstyles – students can choose their hairstyle or colour.

Examples of non-appropriate uniform

Non-regulation school skirts (skirts should have a tailored fit and be grey only - logoed skirt preferred)





Skinny trousers (trousers should be grey tailored trousers only)



Leggings (no leggings are permitted; trousers should be grey and a tailored fit only)



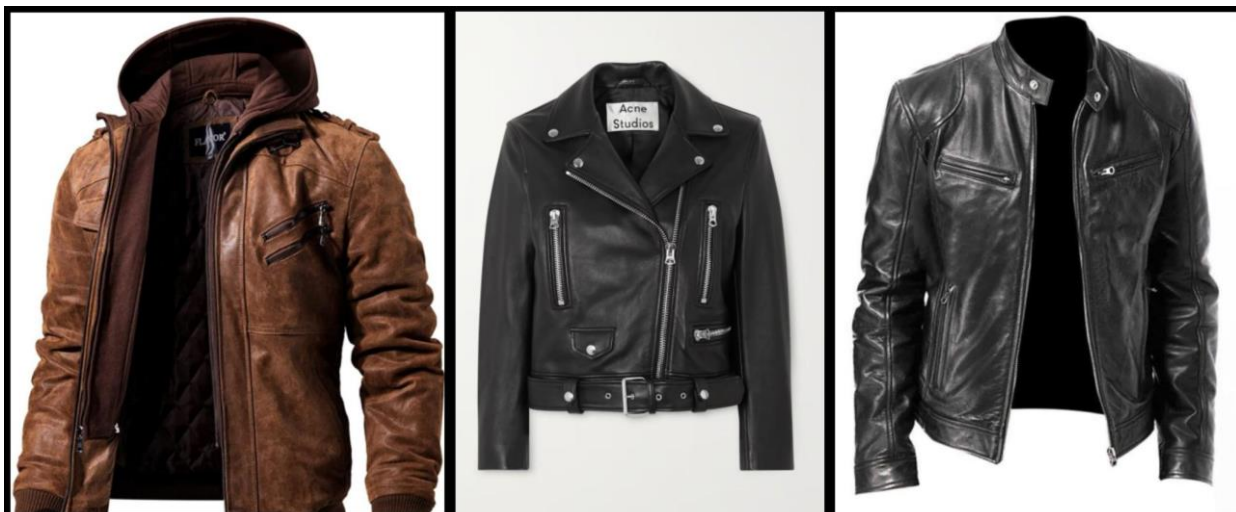
Hoodies (these are not permitted to be worn as a jumper or as a coat)



Denim Jackets (these are not permitted to be worn as a coat)



Leather jackets (these are not permitted to be worn as a coat)



Trainers - which are not all black (all footwear should be entirely black)



Non stud jewellery (only stud jewellery is permitted)



## The Halo Code

Our school champions the right of staff and students to embrace all Afro-hairstyles. We acknowledge that Afro-textured hair is an important part of our Black staff and students' racial, ethnic, cultural, and religious identities, and requires specific styling for hair health and maintenance.

We welcome Afro-textured hair worn in all styles including, but not limited to, afros, locs, twists, braids, cornrows, fades, hair straightened through the application of heat or chemicals, weaves, wigs, headscarves, and wraps.

At this school, we recognise and celebrate our staff and students' identities. We are a community built on an ethos of equality and respect where hair texture and style have no bearing on anyone's ability to succeed.

## Policies Equality Statement

At Caerleon Comprehensive School, we serve a diverse community and take account of a wide range of needs. In accordance with the Equality Act (2010), our policies and learning and teaching strategies fulfill our duty to serve people according to their needs and promote equality. In order to embed fairness in all aspects of school life, we take account of equality as we formulate, develop and update school policies and plans.

Our vision and values promote inclusivity and equality and tackle discrimination. We have high expectations for all our pupils and staff. Our equality statement is guided by core principles:

- All learners are of equal value;
- We recognise and respect difference;
- We foster positive attitudes and relationships and a shared sense of community and belonging;
- We observe good practice in recruitment, retention and staff development;
- We aim to reduce and challenge barriers to equality at every opportunity.